



Government of Odisha

Department of Social Security & Empowerment of Persons with Disabilities

No. 4849 /SSEPD, Dated 07.05.2026.  
SSEPD-OE-ADM-0007/2020

CORRIGENDUM

In the tender invited vide this Department Tender Call Notice No. 4269/SSEPD dated 21.04.2026 for supply of hiring vehicles for official use in SSEPD Department on monthly rent basis, the following clauses have been added/modified in view of administrative convenience.

**Point No. 03:** The vehicle must comply with BS-VI emission norms and the vehicles should not be older than 3 years at the time of bid submission and may be used up to a maximum age of 7 years.

**Point No. 07:** Further, the service provider supplying vehicles to Government offices must discharge all financial liabilities from the vehicle hiring charges determined through tender. The following conditions are to be ensured:

- i) The driver, being a semi-skilled worker, must be paid at least Rs. 13,312/- per month as per the wage rate notified by the Labour & Employment Department (effective from 01.04.2025), including VDA.
- ii) The vehicle owner should be able to meet all financial obligations without incurring loss, including monthly instalments, insurance costs, and standard driver remuneration (excluding maintenance costs), from the hiring charges received.
- iii) The user officer should receive quality service from a well-behaved, addiction-free driver who ensures proper maintenance of the logbook without recording excess kilometres.

**Point No. 8(A):** A floor price has been determined for each category of vehicle and placed below for reference. No bidder shall be permitted to quote below the prescribed floor price.

Vehicle Type/Model	Number of vehicles currently in use	Total floor price in Rupees
Innova Crysta	1	49,312
Dzire Swift	7	30,312
Honda City	1	35,500
Ertiga	1	34,312
Honda Amaze	1	30,312
Tata Zest	1	27,812
Tata Tigor	1	28,312
<b>Total</b>	<b>13</b>	

*[Handwritten signature]*

**Point No. 10:** The Quotation complete in all respect should reach the undersigned through speed post/ courier/ registered post **on or before 30.05.2026 by 05.00 PM.** *Late submission of bids will not be considered and out rightly rejected.*

The schedule for bid opening and evaluation shall be communicated to the bidders in due course of time.

**Point No. 11:** The detailed tender document with general information and terms & conditions for hiring of vehicles can be downloaded from the Department website **www.ssepdodisha.gov.in from 07.05.2026 to 31.05.2026.**

**Point No. 10 (A):**

**Evaluation of Bids-** The service providers shall be evaluated based on the following parameters:

- i) Average turnover over the last 3 years
- ii) Years of experience in providing services to Government offices
- iii) At least two appreciation letters from Government offices
- iv) Number and age of vehicles available

**Point No. 04 in Annexure-A:** The driver, being a semi-skilled worker, must be paid at least Rs. 13,312/- per month as per the wage rate notified by the Labour & Employment Department (effective from 01.04.2025), including VDA.

**Point No. 10 in Annexure-A:** The vehicle must comply with BS-VI emission norms and the vehicles should not be older than 3 years at the time of bid submission and may be used up to a maximum age of 7 years.

Other clauses/ terms and conditions of the Quotation Call Notice shall remain the same.

*[Handwritten Signature]*  
7/5/2026

Under Secretary, SSEPD Department

**Memo No.** 4850 /SSEPD

**Dt.** 07.05.2026

Copy along with soft copy forwarded to I & PR Department, Bhubaneswar (email ID: [ipradvt@gmail.com](mailto:ipradvt@gmail.com)) for information and necessary action. They are requested to publish this Corrigendum Notice in 2 (two) widely circulated Odia Local Newspaper for information of general public.

*[Handwritten Signature]*  
7/5/26

Under Secretary to Government

**Memo No.** 4851 /SSEPD

**Dt.** 07.05.2026

Copy forwarded to Copy forwarded to Jr. Executive Assistant to Principal Secretary/ Jr. Data Entry Operator to Director, SSEPD/ JEA to FA-cum-Special Secretary for kind information of Principal Secretary, Director and FA-cum-Special Secretary to Government, SSEPD Department.

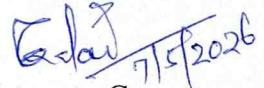
*[Handwritten Signature]*  
7/5/26

Under Secretary to Government

Memo No. 4852 /SSEPD

Dt. 07.05.2026,

Copy forwarded to IT Cell/ Sr. IT Consultant, SSEPD Department for information and necessary action. He is requested to host the Quotation Call Notice dated 21.04.2026 and the Corrigendum Notice in the Department Website for wide publicity.

  
7/5/2026

Under Secretary to Government

Memo No. 4853 /SSEPD

Dt. 07.05.2026

Copy forwarded to Notice Board of SSEPD Department / SIDR, Capital Hospital Campus, Unit-VI for information of general public.

  
7/5/26

Under Secretary to Government

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## Government of Odisha

### Department of Social Security & Empowerment of Persons with Disabilities

No. 4269 / SSEPD, Dated 21.04.2026,  
SSEPD-OE-ADM-0007/2020

### Quotation Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Individuals for providing 13 (Thirteen) nos. of vehicles having sitting capacity not more than Five including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in SSEPD Department on monthly rent basis:


1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5000/- (Five Thousand only) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the DDO-cum-Under Secretary to Government, SSEPD Department and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency as per below:-
  - i. The Vehicle must achieve fuel efficiency for Innova/Hexa/XUV 500 - 9 kms per litre.
  - ii. The Vehicle must achieve fuel efficiency for Ciaz/ Honda City -12 kms per litre.
  - iii. The Vehicle must achieve fuel efficiency for Zest/Tigor/Swift Dzire/ Xcent/ Etios - 17 kms per litre.
  - iv. The Vehicle must achieve fuel efficiency for Tiago /Bolt/Celerio -17 kms per litre.

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9. The details of the make and year of manufacture of the vehicle, registration no., mileage (kM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
10. The Quotation completed in all respect should reach the undersigned on or before **30.04.2026 by 5.00 P.M.** and shall be opened on **4.05.2026 at 11.00 A.M.** in presence of the bidders or their authorized representatives
11. The application from tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. can be downloaded from [www.ssepdodisha.gov.in](http://www.ssepdodisha.gov.in) from **21.04.2026.to 30.04.2026.**

By order of Principal Secretary to Govt.

 21/4/2026

Under Secretary, SSEPD Department

Memo No. 4270 /SSEPD

Dt. 21.04.2026.

Copy alongwith soft copy forwarded to I & PR Department, Bhubaneswar for information and necessary action. They are requested to publish this Notice in 2 (two) widely circulated Odia Local Newspaper namely The Samaj & The Sambad for wide publication.


 21/4/26

Under Secretary to Government

Memo No. 4271 /SSEPD

Dt. 21.04.2026.

Copy forwarded to all Departments for information and necessary action. They are requested to display the Notice in their Notice Board for wide Publicity.


 21/4/26

Under Secretary to Government

Memo No. 4272 /SSEPD

Dt. 21.04.2026.

Copy forwarded to the Head State Portal Group, IT. Centre, Lokseva Bhawan, Bhubaneswar for information and necessary action. They are requested to post the Tender Call Notice in Government of Odisha Website [www.odisha.gov.in](http://www.odisha.gov.in) for wide publicity.

 21/4/2026

Under Secretary to Government

Memo No. 4273 /SSEPD

Dt. 21.04.2026.

Copy forwarded to Binit Bikash Mohapatra, Sr. IT Consultant, SSEPD Department for information and necessary action. He is requested to post the Tender Call Notice in in SSEPD Department Website [www.odisha.gov.in](http://www.odisha.gov.in) for wide publicity.

 21/4/26

Under Secretary to Government



**Terms & Conditions**

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

 21/4/26

Under Secretary, SSEPD Department



**General Information**

<b>Sl No</b>	<b>Particulars</b>	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption / Mileage per litre	

Certified that the information submitted above is true to the best of my knowledge and belief.



Under Secretary, SSEPD Department

